

## Application form travel grant 2: Meetings and Seminars

To be eligible for a grant:

- The applicant must be IITB member and work in the group of a Cluster member
  - The event has to be relevant to the Cluster (please attach the program)
  - The applicant has to contribute to the event in form of a poster or talk
  - The applicant has to write a blog report (not necessarily related to the event)
- ! The text has to be approved by the group leader and the blog team prior publication!

**Travel subsidy will be available up to 1000 € per application.**

Please send your application to [alexandra.kraemer@uni-bonn.de](mailto:alexandra.kraemer@uni-bonn.de) until **April 12, 2019** including:

- Your meeting abstract
- Acceptance notification for your abstract (oral presentation or poster)
- Letter of support from your group leader including a statement that the institute will cover any costs exceeding the travel subsidy (about 150 words)
- A letter of motivation (about 250 Words)
- A cost estimate (please attach a detailed calculation)
- The completed application form

You can apply for subsidy also retrospectively (after you have been reimbursed by your institute)!

Be aware that you have to send a "Dienstreiseantrag" to your employer (caesar, DZNE, UKB or University) before your travel.

**Only complete applications will be considered!**

Last name:	
First name:	
E-mail address:	Phone number:
Institution/ Division/ Department:	
Supervisor/ Group leader:	
Title of the event:	
Location of the event:	Date of the event:
Estimated costs:	
Proposed topic of your Blog article:	
Place and date/ Signature of the applicant	Place and date/ Signature of the supervisor